



PHARMACY CLAIMS CALENDAR

2019

JANUARY

M	T	W	T	F	S	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE

M	T	W	T	F	S	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY

M	T	W	T	F	S	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER

M	T	W	T	F	S	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER

M	T	W	T	F	S	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

CLAIMS SUBMISSION GUIDELINES

Step 1: Submit Claims:

To qualify for **early payment**, electronic claims must be received by the PCRS no later than midnight on the **3rd working day of the month**. Supporting paperwork must be received by the PCRS **5pm on the 5th of each month**. In the event that the 5th of any month falls on Saturday or Sunday, or a Public Holiday, supporting paperwork should be received by PCRS on the next working day after the 5th of the month.

Early Payment dates:

Bank files submitted on **14th working day**, for payment into pharmacy accounts on **15th working day**.

Normal pay:

Files submitted after midnight on the **3rd working day**, and before midnight on the **7th of the month**, qualify for normal payment. **Supporting paperwork must be received by the PCRS by 5pm on the 7th of each month**. In the event that the 7th of any month falls on Saturday or Sunday, or a Public Holiday, supporting paperwork should be received by PCRS on the next working day after the 7th of the month.

Normal payment dates:

DPS: **5/6/7th** of the following month. GMS: **19/20/21st** of the following month.

Step 2: Exceptions Files:

Exception files are available for download no later than **4 working days** from receipt of file and in most cases are available within **24 hours**. The final corrected exception file must be transmitted by midnight on the **8th working day**.

Bank holiday

1 st January	New Year's day
18 th March	St. Patrick's day
22 nd April	Easter Monday
6 th May	Bank Holiday
3 rd June	Bank Holiday
5 th August	Bank Holiday
28 th October	Bank Holiday
25 th December	Christmas day
26 th December	St. Stephens day

- Bank holiday
- To qualify for early pay
- To qualify for normal pay
- Paperwork due date (Early Pay)